

MINUTES
Payette Urban Renewal Agency Meeting
March 14, 2023
12:00 Noon

Members Present

Present: Jim Franklin, Barbara Choate, Jeff Williams

Absent: Gretchen Couch

Also Present: Mary Cordova and Engineer Doug Argo

Minutes

1. 2-14-2023 Meeting Minutes

A motion was made by Choate and second by Williams to approve the 2-14-23 meeting minutes as written.

After a unanimous voice vote the motion CARRIED.

Agenda Items

1. Approval of Payables

A motion was made by Choate and seconded by Williams to approve payables in the amount of \$2180.00.

After a unanimous voice vote, the motion CARRIED.

2. Update on South 6th Street Project.

Engineer Doug Argo informed the Board that the contractor had found some 'soft spots' in the project which were not caused by the recent weather, but rather from the natural collection of water. Argo continued to explain the necessary fixes to the soft spots, and the need to replace a catch basin which was not anticipated. These two issues created the need for the change order presented to the Board.

Franklin asked if we had heard anything from Seneca regarding the South 6th Street Project. Argo stated that they were very happy to see this project completed at the same time that their expansion project is being completed.

A motion was made by Williams and seconded by Choate to approve change order #1 for the South 6th Street Project in the amount of \$20,677.00.

After a unanimous voice vote, the motion CARRIED.

3. Annual Report of Activities

Cordova presented the Board with a document titled "Guidance Regarding Preparing and Filing Annual Reports for Urban Renewal Agencies". The Board did not have activities in the previous year other than the engineering which was completed for the South 6th Street Project. Cordova noted that the Board must make their annual presentation to the City Council by March 31, and

the next regular Council meeting date is March 20. The Board discussed presenting information to the Council on March 20, 2023.

4. Discussion of Next Meeting Date

The next meeting will be held on April 11, 2023.

Adjourn

A motion was made by Choate and seconded by Williams to adjourn the meeting at 12:32PM.

After a unanimous voice vote the motion to adjourn CARRIED.

M. Cordova
Recording Secretary