



**AGENDA
PAYETTE AIRPORT COMMISSION
February 14, 2024
SPECIAL MEETING**

4:15 PM –

ROLL CALL

APPROVAL OF MINUTES

02-13-2023 Regular Meeting Minutes – **Action Item**

AGENDA ITEMS

1. Taxi Way Expansion – Heco – **Action Item**
2. Update on Scooby Hanger
3. Hangar E06, 2850 Airport Rd, sale & transfer of lease from Sunderlin to McCarty – **Action Item**
4. Airport Fuel
5. Discussion on Taxiway Expansion

GENERAL DISCUSSION

ADJOURN – **Action Item**

ALL MEETINGS WILL BE HELD AT THE PAYETTE AIRPORT, 2221 AIRPORT ROAD, UNLESS OTHERWISE POSTED. ANY PERSON NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THE ABOVE NOTICED MEETING SHOULD CONTACT THE CITY CLERK'S OFFICE at 208-642-6024 BY NOON THE FRIDAY BEFORE THE MEETING.

AIRPORT COMMISSION
Feb 13, 2024
REGULAR MEETING MINUTES

4:15 PM – Regular Meeting

The regular meeting of the Payette Airport Commission was called to order at 4:15 PM by Board President Frazer Peterson.

ROLL CALL:

Members Present: Tim Avery, Frazer Peterson, Nikita Clark, Chandelle Huerta, and Jeff Roper.

Secretary (non-member): Troy McCarty

Members Absent: Paul Sunderlin

Staff Present: Jamie Couch (Streets and Parks Supervisor) & Ray Wickersham (Council Liaison)

Others Present: Robert Almanza (HECO Payette), Lana Clark, Charlie Storer, and Harold Hadley.

APPROVAL OF MINUTES

01-09-2024 Regular Meeting Minutes

A motion was made by Nikita Clark to approve the meeting minutes of 01-09-2024. After a unanimous voice vote, the motion CARRIED.

AGENDA ITEMS

- Discussion on Airport Board Vacancy
 - A motion was made by Tim Avery to recommend Troy McCarty to the City Council to fill the open position on the airport commission. The motion was seconded by Jeff Roper. After a unanimous voice vote, the motion CARRIED.
- Discussion on New Hangar being Built
 - There is a requirement for a survey for hangars. The city sends the survey bill to the hangar builder. It is believed that the surveys cost about \$1500.
- Discussion on Taxiway Expansion
 - Project Schedule Reviewed
 - Contractors Requirements Reviewed
 - Engineering Drawings Reviewed
 - Grading of taxiways adhere to FAA recommendations (e.g., longitudinal grade not to exceed 1.5 degrees).
 - Projected Hangar Dimensions Reviewed and Discussed
 - Discussion of inclusion of rough grading to prepare for future expansion with additional taxiways (up to an additional 2 taxiways).
 - Taxi surface will be asphalt, not concrete.
 - No significant impact on airport operations is expected. The contractors will coordinate with the city for any needed closures.
- Power to hangars:

- Tim Avery will meet with Idaho Power to discuss options.
- HECO will adapt the engineering plans to accommodate power access.

GENERAL DISCUSSION

- New Fuel Delivery and Pricing Discussion: It is not recommended to change the pricing currently.
- Fly-in Events: It is easy to provide temporary fuel discounts.
- New Windsock Ordered.

ADJOURN

A motion was made by Jeff Roper to adjourn. After a unanimous voice vote, the motion CARRIED and the meeting adjourned at 5:05 PM.

Signed and approved <date>

Frazer Peterson, Commission President