MINUTES
PAYETTE CITY COUNCIL
Work Session & Regular Meeting
September 17th, 2012

6:15 PM – Work Session

ROLL CALL

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Lee Nelson, Craig Jensen, and Georgia Hanigan

Members Absent:

Staff Present: Mary Cordova, City Coordinator; Jennifer Kelley, HR; Randy Schwartz, WWTP Supervisor; Doug Argo, City Engineer; Steve Castenada, Fire Chief; Bobbie Black, Deputy City Clerk

A. **Attributes of the City of Payette:** The Mayor said this is about marketing our City and making a good impression. Will submit with recommendations from previous meeting. Jennifer Kelley will fine tune the letter and present draft to Council at next meeting before being submitted.
B. **Discussion on Open Meeting Rules:** The Mayor discussed that talking amongst the council or committee's is ruled as a serial meeting. Basing your decision on something you hear outside the public hearing is a violation of the rules. If there is a concern it should be discussed at a meeting. Discussed e-mails that are received, if you receive an e-mail that you might be basing your decision on, send to staff to be distributed to the entire council. Mary Cordova handed out pamphlet on Idaho open meeting law manual to the Council. Just be aware that the public is watching. Alan Massey stated that he had sent an e-mail to the Council and realized that was in violation of the open meeting rules, he was not aware that you could not talk to someone and understand their point of view. The way he understood it is that individual communication is fine.
C. **Letter from Senator Hill:** Staff has not responded to this, they would like some input from the Council. If this does cut revenue for local government, how are we going to fill the void if this happens? Next year would mean $119,000 decrease to us. It was felt that cities and counties will be lobbying against this. Talked about is Payette a good place for an enterprise zone. Looking for any suggestions on how to respond to this letter. Ms. Cordova stated that staff has all the questions answered, just need to know where the Council stands. Phase it and if state can off-set some of it that would be the Council suggestions.

The work session ended at 7:00 PM

Regular Meeting—7:00 PM

A regular meeting of the Payette City Council was called to order at 7:00 PM by Mayor Williams in the City Council Chambers of Payette City Hall, 700 Center Avenue.

ROLL CALL

Members Present: Mayor Jeff Williams, Mark Heleker, Ivan Mussell, Jeff Sands, Lee Nelson, Craig Jensen, and Georgia Hanigan

Members Absent:

Staff Present: Mary Cordova, City Coordinator; Jennifer Kelley, HR; Randy Schwartz, WWTP Supervisor; Doug Argo, City Engineer; Steve Castenada, Fire Chief; and Bobbie Black, Deputy City Clerk.

PLEDGE

Liz Belvoir led the pledge of allegiance.

CITIZENS COMMENTS
None Heard

APPROVAL OF MINUTES

A motion was made by Heleker and seconded by Mussell to approve the minutes of 09-04-2012 Regular Meeting and 09-06-2012 Special Meeting as written.

After a unanimous voice vote by the Council, the motion CARRIED.

APPROVAL OF BILLS & PAYROLL

A motion was made by Jensen and seconded by Heleker to approve the City Bills & Payroll in the amount of $173,630.12.

At the roll call:
Ayes: Heleker, Nelson, Mussell, Hanigan, Sands, and Jensen
Nays:

The motion CARRIED

SPECIAL ORDERS
None

COMMUNICATIONS
None

PLANNING & ZONING
None

OLD BUSINESS

A. ROSE Advocates – HUD Home: Delores Larson discussed that the Council is ready to move on the house and has possible people to occupy. Ms. Larson asked if the $3,035.33 could be waived by the Council to take possession of the house. She realizes that everyone has tight budgets and one grant they are not able to apply for until next year. Would like to start working on the house. If can't waive, asked for a payment plan to be arranged for them. The Mayor stated that there is some work that needs to be done to be habitable. She stated yes they were aware and they have volunteers that can help. Suggested that they might like to do a walk through before accepting. She stated that she has wonderful staff; they are each taking turns staying the night at the facility. Ms. Larson presented the City of Payette with a plaque for the appreciation and support that the City has shown to ROSE Advocates.

NEW BUSINESS

A. Valley Family Health – The city has an agreement with Valley Family Health to defer curb, gutter and sidewalk for two years that will expire in November 2012. They want to do some expansion and would like to ask for an extension of the original agreement for an additional year. Sands stated that his wife is on the board and abstained.

A motion was made by Mussell and seconded by Heleker to extend the original agreement to November 30, 2013.

After a unanimous voice vote by the City Council, the motion CARRIED

B. Patrick's Pub – transfer of beer & wine license

A motion was made by Sands and seconded by Nelson to approve the transfer of beer & wine license for Don Belvoir of Patrick's Pub contingent upon:

1. Approval by the Planning & Zoning Commission
2. Copy of the State license is received
3. Copy of the County License is received
4. Copy of the SWDH permit is received
5. All local, State & Federal codes are followed

After a unanimous voice vote by the City Council, the motion CARRIED

C. Library Meeting Room Policy

Councilor Sands stated that the Library Commission had discussed and approved the policy. They looked at several different formats and issues with the policy. Changes and modifications can always be made in the future; this policy is just to get something started. The fee would have to have a public hearing before being implemented. It was discussed that this might also be used for the new fire station.

A motion was made by Heleker and seconded by Jensen to approve the library meeting room policy as presented.

After a unanimous voice vote, the motion CARRIED

D. ORDINANCE #1369 - AN ORDINANCE OF THE CITY OF PAYETTE, IDAHO, ADDING A NEW CHAPTER 8.30 KEY LOCK BOX SYSTEM TO TITLE 8 OF THE PAYETTE MUNICIPAL CODE, REQUIRING CERTAIN BUILDINGS OR STRUCTURE BE EQUIPPED WITH A KEY LOCK BOX SYSTEM; SETTING AN EFFECTIVE DATE; ALLOWING PUBLICATION IN SUMMARY FORM; ESTABLISHING SEVERABILITY; ESTABLISHING A PENALTY; ESTABLISHING A REPEALER – 1st Reading

A motion was made by Heleker and seconded by Nelson to introduce Ordinance #1369 by title only.

After a unanimous voice vote the motion CARRIED

Councilor Heleker stated that discussion that the public safety committee had a question on 8.30.010 #B, should it define what buildings. Councilor Sands questioned what the expense might be. The Council discussed that this is for new construction. Chief Castenada stated that it is being done now and would like to have it in City Code. Sands stated that we have adopted the code and we have the power now to enforce it now. This is a great tool for the fire department. He likes the idea of given the chief the authority to determine who needs to install a Knox box. Do we want to make every commercial buildings be required to have a Knox box.

A motion was made by Heleker and seconded by Mussell to move #1369 on its second reading.

After a unanimous voice vote the motion, CARRIED

E. Recommendation of appointment to Historical Commission

A motion was made by Heleker and seconded by Jensen to approve the appointment of Ken Gissell to the Historical Commission with term expiring on July 31, 2013.

After a unanimous voice vote, the motion CARRIED

F. Police Copier Lease Agreement

A motion was made by Hanigan and seconded by Nelson to approve the copier lease agreement for the Police Department.

At the roll call:
Ayes: Heleker, Nelson, Mussell, Hanigan, Sands, and Jensen
Nays:

The motion CARRIED

DEPARTMENTAL REPORTS

A. Police Department – August 2012
B. Fire Department – August 2012
C. Treasurers Report – August 2012
D. Airport Meeting – Sept. 11th Craig Jensen talked about the fog coat being done at the airport last week, taxiway being swept, and repair potholes in taxiway
E. Library Meeting – Sept. 11th - Jeff Sands stated a filtering policy will be coming before Council soon, will be closing for a few days to do the move, October 27th will be their fund raiser for the year. Also discussed the rural patron's fees and various fines.
F. Parks & Rec Meeting – Sept. 12th – Georgia Hanigan reported on pool reduced hours, closed and covered outdoor pools and attic work is still continuing. Possible rate increases in the future. Pool will be working on a mural for the pool. Parks very clean after cruise night. Playground equipment will be installed on 7th Ave. North Park soon; the parts to be ADA compliant have been received. Discussed the greenway and city has purchased rock to be placed. Sept. 25th the committee will meet at the greenway for a meeting. The water filtration pump went out today at the pool.
G. Public Safety Meeting – Sept. 12th – Ivan Mussell gave an overview of the meeting. Talked about Spaghetti Feed for the burn out fund, burn ban, Knox box ordinance, cruise night and an officer resigned.

MAYOR'S COMMENTS

Play Day USA tomorrow at 10:00 am.

CITIZEN'S COMMENTS

Councilor Mussell asked if there were plans to have grass planted around the library. The library is close to being done, the first punch list has been done.

ADJOURNMENT

A motion was made by Heleker and seconded by Jensen to adjourn the regular meeting at 8:00 PM.

The motion CARRIED.

Signed this 1 day of October, 2012.

Jeff Williams, Mayor

ATTEST:

Mary Cordova, City Clerk

CITY PAYROLL	9/7/2012	101,271.11
A COMPANY INC	9/20/2012	90.50
ACTION COURIERS	9/20/2012	24.78
ALBERTSON'S	9/20/2012	241.72
ALEXANDER CLARK BUSINESS FORMS	9/20/2012	291.67
ALS LAND SURVEYING	9/20/2012	195.00
AMERICAN STAFFING	9/20/2012	728.32
ANALYTICAL LAB	9/20/2012	1,004.50
BDS	9/20/2012	1,560.71
BLACK MOUNTAIN SOFTWARE	9/20/2012	750.00
BWI	9/20/2012	46.65
CBASS	9/20/2012	75.00
CENTURYLINK	9/20/2012	1,331.94
CITY CLEANERS	9/20/2012	236.11
CLAY PEAK LANDFILL	9/20/2012	1,284.31
CONSOLIDATED SUPPLY	9/20/2012	2,208.00
DCS TECHNOLGIES	9/20/2012	412.50
DIG LINE, INC.	9/20/2012	63.82
ERLEBACH, MARK	9/20/2012	953.72
FLEET SERVICES	9/20/2012	8,725.12
GALL'S	9/20/2012	140.44
HD SUPPLY WATERWORKS	9/20/2012	192.50
HOLLINGSWORTH	9/20/2012	241.95
IDAHO POWER	9/20/2012	1,633.21
INDEPENDENT ENTERPRISE	9/20/2012	147.98
INDUSTRIAL WORLD	9/20/2012	120.00
INTERMOUNTAIN COMMUNITY BANK	9/20/2012	3,131.13
INTERMOUNTAIN GAS	9/20/2012	1,854.54
INTERSTATE ALL BATTERY	9/20/2012	154.70
ISPEED	9/20/2012	160.00
KIPLINGER'S	9/20/2012	54.95
KUSTOM SIGNALS	9/20/2012	154.88
L.N. CURTIS	9/20/2012	10,446.49
LES SCHWAB	9/20/2012	679.96
LINDSAY ECOWATER	9/20/2012	5.00
METROQUIP	9/20/2012	405.44
MICROMARKETING	9/20/2012	29.99
MOTHER EARTH NEWS	9/20/2012	14.95
NAPA AUTO PARTS	9/20/2012	1,643.68
ONTARIO BEARING & HYDRAULIC	9/20/2012	164.32
ONTARIO TOOL AND RENTAL	9/20/2012	315.00
OSBORN, BERT L.	9/20/2012	2,600.00
OUTDOOR LIFE	9/20/2012	19.97
PAETEC	9/20/2012	39.26
PAPERCLIPS A MORE	9/20/2012	978.89
PAYETTE COUNTY SHERIFF	9/20/2012	20,871.08
PAYETTE TIRE	9/20/2012	806.62
PETTY CASH	9/20/2012	50.00
POOLE OIL	9/20/2012	1,180.20
RESPOND FIRST AID SYSTEMS	9/20/2012	217.71
RHINEHART, LARRY & KATHY	9/20/2012	1,450.00
ROBERTSON SUPPLY	9/20/2012	133.80
RUSH TRUCK	9/20/2012	46.40
SALT LAKE WHOLESALE SPORTS	9/20/2012	433.90
SAV-ON BLDG	9/20/2012	117.03
SPECIALTY CONSTRUCTION SUPPLY	9/20/2012	265.00
SPORTS ILLUSTRATED KIDS	9/20/2012	47.96
STAPLES	9/20/2012	113.79
T.A. WELDING	9/20/2012	45.00
TOOMBS JANITORIAL	9/20/2012	15.30
VERIZON WIRELESS	9/20/2012	683.06
WALKER, WENDY	9/20/2012	116.34
WATER GEAR	9/20/2012	79.72
WHITE CLOUD COMMUNCATIONS	9/20/2012	107.50
WIENHOFF DRUG TESTING	9/20/2012	25.00
		173,630.12