

CITY OF PAYETTE, IDAHO

Resolution 2023-06

**A RESOLUTION OF THE CITY COUNCIL OF PAYETTE, IDAHO,
AUTHORIZING THE DESTRUCTION OF
RECORDS PER IDAHO CODE 50-907**

WHEREAS, Idaho Code 50-907 requires the City Council to authorize destruction of records that are not required to be retained as permanent records and that have met the minimum retention period provided by the City's record retention schedule and are no longer required by law or for City business; and,

WHEREAS, the Chief of Police has proposed for the destruction of certain records that have exceeded their minimum retention.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Payette that the following records be destroyed pursuant to I.C. 50-907:

2009- Reports previously retained as permanent retention that were not.

2010-Reports previously retained as permanent retention that were not

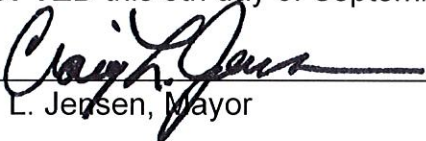
All below reports that we are requesting to destroy include Incident report, Traffic accidents, Misdemeanor reports, Officer Logs, Citations, Monthly statistics, and other files that our listed in our retention schedule as "Keep until superseded, obsolete or no longer needed, then destroy." (IE: animal trap users, dog impounds, locked keys in vehicle authorization forms, etc).

2011- Includes Felony reports for destruction that have a 10 year retention. Permanent retention records retained.


2012- Include Felony reports for destruction that have a 10 year retention. Permanent retention records retained.

The City Administration is hereby authorized to dispose of the records in an expeditious manner.

PASSED, APPROVED and ADOPTED this 5th day of September 2023.



Craig L. Jensen, Mayor

Attest:


Deputy City Clerk

