

DESIGN CRITERIA:

- ✓ 2018 International Building Code
- ✓ 2018 International Energy Conservation code as adopted by Idaho
- ✓ Seismic Design Category C; Wind Speed 115 mph
- ✓ Ground Snow Load 20 lbs/sq.ft.; Roof Snow Load 25 lbs/sq.ft.

FOR OFFICE USE ONLY:

DATE RECEIVED

BY

CITY PERMIT #

Project Address _____

IS THERE CURB/GUTTER/SIDEWALK AT THIS ADDRESS? YES NO

Legal Description _____

Owner's Name _____

Address _____ City _____ State _____ Zip _____

Phone # _____ Email _____

Contractor _____ Registration # _____ Phone # _____

Architect/Engineer _____ Phone# _____

Email _____

Square Footage of project structure: _____

Please provide a basic description of your project _____

Estimated Value of Construction (includes all materials and labor) \$ _____

The guide below is intended to assist you in preparing to apply for a Commercial Building Permit.

These are general guidelines. *Your specific project may have different requirements.*

Please contact the Building Inspector if you have any questions.

Commercial Building Permit Applications will be considered complete and ready for review when all of the below information is provided and **two hard copies and one digital copy** of the applicable items are submitted:

○ **Site Plan for the Project including:**

- ✓ A diagram showing the dimensions of the lot upon which the building is to be constructed;
- ✓ the proposed location of the building upon the lot; the dimensions of the building, and a detailed drawing of the proposed construction. **(Plans must be stamped by the design professional)**
- ✓ The distance of the centerline of the adjoining streets from the fronting boundary line of the lot
- ✓ The location of the sewer and water utilities intended to be utilized; (For new construction or new service taps)
- ✓ The elevation of the curbs and gutters relative to the top of the proposed foundation for the building (For new construction or additions) **Curb & Gutter is required to be installed if none exist**
- ✓ Drainage Plans with calculations
- ✓ Landscape Plans

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○ **Two Complete Construction Plan sets, drawn to scale. At a minimum, the Plans should include the following:**

- ✓ **Cover sheet (plan index- building type-square footage)**
- ✓ **Building Code Analysis (construction type, occupant load, required exits, fire suppression system etc.)**
- ✓ **Building elevations**
- ✓ **Floor plan of each floor and basement**
- ✓ **Proposed uses in the building with floor areas calculated for each use**
- ✓ **Beam, header, girder, column and post sizes**
- ✓ **Location of all permanently installed equipment, such as plumbing fixtures, water heaters, furnaces and appliances**
- ✓ **Direction, size and spacing of all floor and ceiling framing members**
- ✓ **Floor and wall assemblies**
- ✓ **Building section showing details of footing through roof**
- ✓ **Stairways, handrails and guardrails (if multi-level)**

○ **Additional Items to include:**

- ✓ **Two (2) copies of structural calculations, signed and stamped by engineer**
- ✓ **Two (2) copies of floor and roof truss engineering**
- ✓ **Proof of ownership**
- ✓ **Fees for water and sewer hookup (for new construction or new service taps)**
- ✓ **Flood Plain Development Permit (for projects located in the flood plain)**
- ✓ **Conditional Use Permit (if applicable)**

Other items may be required in order to ensure compliance with the International Building Code, Idaho State Code, and Payette City Code.

I hereby certify that I have read and examined this document and know the same to be true and correct. I have included two sets of construction drawings and all other required information with this application. I understand that this permit will become null and void if not picked up within 180 days of approval, or if construction is not completed within 180 days of issuance. All digging within the public right-of-way will include a separate application and permit from the Department of Public Works. All current City service charges must be paid before the City will issue the Certificate of Occupancy.

Owner or Owner's Authorized Agent:

Date: _____